

Dear Homeowner,

Recently, we have announced that we have upgraded our software solutions to Vantaca. That said, we are personally contacting you to inform you of an upcoming change regarding the automatic withdrawals (ACH) payments through your current portal. As of May 1st, that payment option will no longer be available.

To ensure a smooth transition, we encourage all residents to switch their ACH payments directly through Alliance Association Bank by <u>April 15th.</u> If you do not update your payment, your automatic payments will not be processed which may result in additional fees. Below are instructions on how to set up your account on the new platform. Thank you for cooperation,

Alliant Property Management

- Go to Alliance Bank website to begin the process. https://pay.allianceassociationbank.com/home
- If you are having any issues, please call Alliance Bank customer service at 844-739-2331.

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Alliance Association Bank*	Contact Us (844) 739-2331 3033 West Ray Road Chandler, AZ 85226
Welcome	
	Returning Users
	Email Address
	Password
	Remember me
	Login Forgot password?
	New Users
	Setup Account
1	

• CLICK on SETUP ACCOUNT.

******If you already have a community portal log-in, please use the email and password as a returning user to access this site

	New Users
	Setup Account
/	Set up an account to retain payment history and schedule payments.
	One Time Payment
	To make one-time payment, please make sure you have the information below available:
	Management Company ID Association ID
	Property Account Number
	echeck Payment
	Debit/Credit Card Payment
	eCheck payments must be received by 4:00 PM Pacific to begin processing today.
	Card payments must be received by 4:00 PM Pacific to begin processing today.
	Payments received <u>after</u> the cutoff may take up to 4 business days to be completed if the payment date falls on a weekend or holiday. In most case, payments are processed within 1-2 business days

Secup Account

First Name:	Last Name:	Phone Number:
required field	required field	()
Email Address:	Re-enter Email Address:	
required field	required field	
Login Information		
Password:	Re-enter Password:	
required field	required field	
× Use 8 or more characters		
× Use a number (e.g. 1234)		
× Use a symbol (e.g. @#\$)		
Security Questions		
Security Question 1:	Security Question 2:	Security Question 3:
	,	~

• Enter your personal information into the populated fields. Ensure to click **CONSENT** at the bottom.

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• This screen is your dashboard. You will be able to add properties, add payment methods, and view payment history. Using the dropdown menu on the right allows you to review information you have added. If you need to delete anything, this is where you will be able to do so for each category.

• Select My Properties

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- To link your property to your profile, complete the fields with your account details. You can be found on your statement, or in your resident portal located on the left side of the dashboard.
 - ➢ Management ID is 7811.
 - > Your Association ID is in the body of the email.
 - Your property ID is in the portal on the upper right-hand corner of portal dashboard.

• Select Add Property

** If you live in a community that you pay to your Master association and your subassociation, or if you own multiple properties managed by Alliant Property Management, you will need to add each separately to ensure payments are distributed correctly. Be sure to use a nickname when offered to ensure that you know which is which. **

• Select Payment Method



- Complete the required fields to add your payment method to use for all payments. Do not use any characters such as a period, hyphen, or otherwise.
- If you wish to use different bank accounts for multiple properties or accounts, you can also add them to your profile.

Alliance Associa Bank®	tion nber FDIC.			(844) 739-2331	3033 West Ray Road Chandler, AZ 85226
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• To set-up a scheduled payment, select "Set-up Schedule Payments." You can also make a one-time payment, select "Make Payment."

Payment			
Select a Property:			
Please add a Property First	~		
Please Select a Property + Add a Property			
Select a Payment Method:			
Please add a Payment Method First	~		

- Select the property you want to set a scheduled payment to.
- Select the payment method you wish to use.

\$0.00			
Specify the dollar amount	you authorize on the date selected. You a	knowledae	
and agree that, your Assoc	ation may update, however, is not require	to update	
your payment amount when	a new assessment fee is assigned by the	ssociation.	
You are solely responsible	for verifying and ensuring the paymen	amount is	
sufficient to keep your Prope	erty Account current.		
Payment Total:		\$0.00	
Frequency:			
	~		
Monthly			
Monthly	End Date of Scheduled		
Monthly Date of First Payment:	End Date of Scheduled Payment (Optional):		

- For Scheduling payments, please click the tab featuring" Scheduled Payment
- Complete fixed amount (this is your assessment amount), it will auto populate in the payment total.
- Select Frequency (Quarterly, Monthly)
- Select the date you wish for the payments to be processed. Please keep in mind at the end of the budget year the new amount will be updated automatically when the new budget is approved. If you select a date prior to the due date this will not be done, and you will need to update at the end of the year.
- Do not select an end date, this is to ensure that your payments are continuous.
- After payment is reviewed and confirmed, you will receive a Congratulation page of completion.